

Applications are invited from interested Indian Citizens for the following posts on a contractual basis.

The detailed description and requirements for the post:

Assistant Vice-President - Finance & Operations: (Role Overview) - The AVP to play an associate role in managing and ensure seamless SLMA's operations, administrative and vendor coordination, while supporting the organization's strategic objectives.

| No. of Post | Two | |
|---------------------------------------|---|--|
| Age | Should be a minimum of 25 years and not more than 40 years as on January 01, 2026. | |
| Qualification & Experience | Educational Qualification | A Post Graduate Degree in Finance, Business Administration, or CA, or in a related field from a University recognized by the Govt. of India / Govt. bodies / AICTE. |
| | Experience | <ul style="list-style-type: none"> • Minimum 3-5 years of experience in handling Finance & Credit in the Banking/ Financial services industry. • Experience in digital platform-based services is desired. Strong skills in Excel, PowerPoint, Word, and financial reporting |
| Roles & Responsibilities | <p>The principal responsibilities are mentioned below; however, the role & responsibilities may undergo changes based on the needs and requirements of the organization:</p> <ul style="list-style-type: none"> • Handle Finance & administration operations of SLMA. • Collaborate with stakeholders for the development and operations of the online trading platform. • Prepare periodical MIS reports for management and compliance. • Provide support for day-to-day management and additional responsibilities as assigned by SLMA Management | |
| Terms of Engagement | Location | Mumbai City |
| | Period of Engagement | Fixed term of 2 Years. |
| | Compensation | Cost-to-Company (CTC) basis, commensurate with experience, potential, and suitability. No separate allowances like DA, HRA, Residential accommodation, Conveyance, telephone, medical, LTA or performance-linked incentive etc is payable. |
| | Leave policy | 30 days leave in a year, with the basis of computation to include intervening Sundays & holidays. Unavailed leave to the extent of 15 days can be carried over to the following year. |

How to apply: Eligible candidates can apply in the **application** format annexed herewith, and the following are the list of documents required at the time of **application** and **interview**:

1. Proof of Date of Birth (Birth Certificate issued by the Competent Municipal Authority or SSLC/ Std. X Certificate with DOB).
2. Photo Identity proof (PAN card/ Aadhar Card/ Passport/ Driving License/ Voter's Card).

Selection procedure: Interview only. Location at SLMA Office. Expense(s), if any, are to be borne by the candidate for attending the interview.

Other information:

1. Decisions in all matters regarding eligibility and selection would be final and binding on all candidates. No representation or correspondence will be entertained by SLMA in this regard. SLMA reserves all rights pertaining to this recruitment, and SLMA's decision in this regard would be final.
2. Applications received after the due date will not be entertained. SLMA is not responsible for any technical or other reasons for delays.
3. SLMA reserves the right to cancel the Recruitment process made through this Advertisement, fully or partly, on any grounds, and such decisions of SLMA will not be notified or intimated to the candidates.
4. SLMA reserves the right to change/modify the selection procedure / hold a supplementary process, if necessary. The changes, if any, shall be intimated to the candidates through SLMA's website / registered e-mail in advance.
5. In case it is detected at any stage of recruitment that a candidate does not fulfill the eligibility norms and/ or that he/ she has furnished any incorrect/ false information or has suppressed any material fact(s), his/ her/ their candidature will stand cancelled. If any of these shortcomings is/ are detected even after the appointment, his/ her/ their services are liable to be terminated.

The last date of receipt of application in the Annexed format is 31/01/2026

(Please note: **Application** needs to be sent by Post or Courier)

Post to: The MD & CEO
Secondary Loan Market Association,
AWFIS,
1st Floor, Parinee Crescenzo,
Near Kautilya Bhawan – 2, G Block,
Bandra Kurla Complex, Bandra (East),
Mumbai – 400 051

Email: support@slma.in

**MD & CEO,
SLMA**